



**APPLICATION FOR RESIDENTIAL BUILDING PERMIT AND/OR PLAN REVIEW**

*Please print or type and fill out any and all sections that are applicable to the proposed project.*

DATE SUBMITTED: \_\_\_\_\_  
OWNERS NAME: \_\_\_\_\_  
GENERAL CONTRACTOR: \_\_\_\_\_  
STREET ADDRESS OF CONSTRUCTION: \_\_\_\_\_  
PERM PARCEL #: \_\_\_\_\_ S/L # \_\_\_\_\_  
PROJECT TYPE (Check all that apply) NEW DWELLING  ADDITION  ALTERATION  DECK   
POOL  PATIO  CHANGE OF USE  DEMOLITION  BARN  ATTACHED GARAGE   
DETACHED GARAGE  SHED  FINISHED BASEMENT  FENCE  OTHER \_\_\_\_\_  
PLUMBING: YES  NO   
EST CONSTRUCTION COST: \_\_\_\_\_

DETAILED WORK DESCRIPTION:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*The proposed work must be done in accordance with The Village of Moreland Hills Codified Ordinances, the approved plans, specifications, codes, and standards. Separate permits which may be required for the proposed project include: electrical, HVAC, gas piping, plumbing and electric to septic.*

*It is the duty of the General Contractor to insure that all required inspections are scheduled and all work installed has been approved by The Village of Moreland Hills Building Department prior to proceeding to the next phase of construction. The General Contractor is responsible to obtain a Final inspection at the completion of the project.*

*This permit becomes null and void if work or construction authorized is not commenced within 12 months, or if construction or work is suspended or abandoned for a period of 180 consecutive days at any time after work is commenced.*

*I hereby certify that I have read and examined this application and that all information is true, accurate, and complete. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. I authorize The Village of Moreland Hills Building Department to enter this property for the purpose of site inspections for the duration of this project.*

**FALSIFICATION OF A PUBLIC DOCUMENT IS A VIOLATION OF THE OHIO REVISED CODE, SECTION 2921.13(A)(5), A MISDEMEANOR OF THE FIRST DEGREE, PUNISHABLE BY UP TO SIX (6) MONTHS IMPRISONMENT AND A FINE OF \$1,000 OR BOTH.**

**HOMEOWNER**

PRINTED NAME: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_  
TEL#: \_\_\_\_\_  
CELL #: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

**GENERAL CONTRACTOR:**

PRINTED NAME: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_  
TEL#: \_\_\_\_\_  
CELL #: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

*All Construction Projects Are Subject To A \$50 Minimum Zoning Fee. See Zoning Fee Schedule For Complete List Of Fees.*



# Village of Moreland Hills

4350 SOM Center Road, Moreland Hills, Ohio 44022

440-248-1188

<http://morelandhills.com>

## **APPLICATION FOR RESIDENTIAL BUILDING PERMIT PLAN REVIEW**

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Street Address of Construction: \_\_\_\_\_

Owner: \_\_\_\_\_

General Contractor's **SIGNATURE**: \_\_\_\_\_

General Contractor's **PRINTED NAME**: \_\_\_\_\_

	QUANTITY	UNIT PRICE	TOTAL
<b>ADMINISTRATIVE REVIEW FEES: (NON-TAXABLE)</b>			
ARCHITECTURAL REVIEW, INITIAL:		\$50.00	
ARCHITECTURAL REVIEW, ADDITIONAL CONSULTATION, PER ARCHITECT		\$100.00	
PLANNING COMMISSION:		\$50.00	
ENGINEERING DEPOSIT (TBD by Village Engineer, if applicable)			
<b>TOTAL ADMINISTRATIVE FEES:</b>			
NEW DWELLING: (.35 per square foot, \$1250 min)		\$0.35	
ADDITION: (.35 per square foot, \$200 min)		\$0.35	
ALTERATION: (.30 per square foot, \$100 min)		\$0.30	
ACCESSORY BUILDING: (.30 per square foot, \$100 min) over 200 sq. feet		\$0.30	
DECK / PATIO: (requires plan review)		\$100.00	
DEMOLITION: (requires road use fee)		\$50.00	
RETAINING WALL: (may require engineering review fee)		\$50.00	
ROAD USE FEE: (\$150 + .25 per sq. foot for demolitions and new dwellings) – NON-TAXABLE			
ROOFING / SIDING / WINDOWS:		\$50.00	
TENNIS COURT / IN GROUND SWIMMING POOL: (requires road use fee and plan review)		\$200	
WATERPROOFING: (requires road use fee)		\$50.00	
PLAN REVIEW PER HOUR: (TBD by Building Dept. if applicable)		\$125.00	
MISCELLANEOUS: All items that do not fit in a category above		\$50.00	
<b>SUBTOTAL PERMIT FEES</b>			
<b>1% BBS TAX</b>			
<b>CHAGRIN FALLS TWP PERMIT FEE, if applicable</b>		\$100.00	
<b>TOTAL PERMIT FEES</b>			