

**VILLAGE OF MORELAND HILLS  
ROADS & SAFETY COMMITTEE  
MINUTES  
May 5, 2020 @ 8:00 a.m.  
Via Zoom**

**Members Present:**

Councilwoman Monica  
Sturgis (Chair)  
Councilman Ethan  
Spencer  
Mayor Dan Fritz  
Chief Kevin Wyant  
Service Director -  
Ted DeWater  
Village Engineer -  
Jeff Filarski  
Finance Director-  
Prashant Shah

**Establish Quorum** - Meeting called to order by Councilwoman Monica Sturgis, Committee Chair at 8:00 A.M

**Approval of Minutes** - Minutes were unanimously approved by attendees.

**Police Dept. Updates**

- 1) Chief – Overview of the Police Dept. - 6<sup>th</sup> Annual Moreland Hills Fishing Day scheduled for June 13, 2020 at 10 a.m. A decision will be made on May 26<sup>th</sup> if a reschedule is needed for August or September 2020.
- 2) No changes to the police procedures. Some reports are being taken over the telephone due to the Covid-19 pandemic and social distancing orders.
- 3) The department is wearing masks.
- 4) The department is currently writing a grant for additional personal protective equipment.

**Village Engineer Updates**

- 87 Slope repair is targeted for completion end of June 2020

- 1) 2020 Road Program – The Village Engineer advertised for bids. The committee received the 2020 Asphalt Road Program (see attachment). Cunningham Paving Company submitted a bid for \$182,373.54. The Village Engineer found errors in their bid form and followed-up with the Cunningham Paving regarding the bid.

In the area of the bid proposal form where the bidder is supposed to fill in the unit price in words (example “Twenty Dollars and no cents”) Cunningham Paving filled in the total price for each item instead of the unit price. When calculated out this resulted in Cunningham Paving being the high bidder. They also stated a 5-7 day completion, which was an error. The Second lowest bidder was Barbicas Paving, LLC. In the amount of \$205,311.00. This is \$22,938.46 higher than the lower bid. It is roughly 10K to 11K below the budget submitted for the 2020 Road Program. With advice from Counsel, the committee is recommending moving forward with a recommendation to accept the 2<sup>nd</sup> lowest bid (Barbicas). This recommendation is in practice with the standard bid opening process and standard recommendation.

2) Chagrin River Road Bridge Replacement – Chagrin River Rd. South of Willey Creek – Construction will start the day after Memorial Day with target completion date this September. The road will be closed between Jackson Rd and Miles Rd. Communication was sent to residents regarding the road closure. Detour will be Chagrin Blvd., SOM Center Rd., Miles Rd. The creek banks are not affected by the project. During the scheduled construction, bike and pedestrian traffic will be prohibited through the construction site and additional signage will be posted stating this.

### **Service Dept. Updates**

- 1) Drainage – the department is focusing on berm damage from heavy rains/storms and removal into dry culverts. The department is completing work and residents are paying for materials.
- 2) Vehicle Repairs/ Equipment  
MH 3 – Body Repairs – The cab floor deteriorated and showed signs of rotting. The department was able to repair in house. The material was less than \$1,000.00.
- 3) ODOT Salt – The department usually requests an ordinance to purchase 2800 tons. The village currently has 855 tons. We will request that 500 tons be delivered to Orange Village for proper storage and 300 tons tarped next to the Moreland Hills salt barn. The Service Director’s proposal will reduce purchase to 1500 tons. The department is looking into ways/techniques to reduce reliance on salt and recommending the village buys what the market can bear. The Service Department will look into purchasing salt from other communities if needed. An example would be from the City of Pepper Pike if possible.

*(Services Department Updates continued)*

- 4) Confirm new rates for Services:
  - Special Pickup Program – increase from 1 to 2 free pick-ups/ 3 additional pickups at \$50.00 per pickup
  - Dump Trailer/Truck Rental – Currently residents are charged \$120 to rent the dump trailer. Recommendation to the committee is to raise the fee to \$150. If rentals increase, the department may recommend to the committee that the village purchase an additional trailer for rental. The recommendation would be made if the rentals could cover the cost of the additional trailer.
- 5) Rubbish/Recycle: County Disposal Consortium – Currently 12 communities bid 3-year contract with 2-year options to participate. The Service Director requested 2-year contract with 3 one-year options. The recommendations allow the village to evaluate pricing, commitment/practices with more frequency. It will also allow the village the opportunity to opt out and opt in depending on what the market bears with no penalty.

**Miscellaneous**

- 1) COVID-19 Operations Update- Service Dept. The department is currently operating in three different facilities to maintain social distancing and recognizing the state move to stage 2 during the Covid 19 pandemic which noted groups less than 10. The mechanic is working alone in the shop. If a vehicle is taken for repair, it is disinfected before and after repair. All members of the department have Personal protective equipment (PPE) to include masks and gloves. Gasket safety goggles were purchased for department members.
- 2) June 1<sup>st</sup> is the target date for special pick-ups to resume in the village.
- 3) Greening the Hills is targeted for June 13<sup>th</sup>. The recommendation is that we continue to monitor the situation and state recommendations/guidance and determine next steps. The shredding company needs one week notice for cancelation.

*(Miscellaneous continued)*

- 4) The Mayor asked the Police Chief to share an update on the 87-slope repair. Officers were advised to spend time in the area based on feedback from residents and reports to the Mayor. There were reports of individuals cutting through the construction area. Bicycles and pedestrians were encroaching on private property with minor damages. A note was included in the newsletter asking residents to refrain from entering this area while under construction. Bike traffic will be encouraged not to go on private property or in the construction area. The Village Police Department will continue to monitor the situation.

**Adjournment 8:37 a.m.**

**Next Meeting: June 2, 2020 @ 8:00 a.m.**